

FORUM

BAR + KITCHEN

PRIVATE PARTIES

CATERING

BUFFET	MEZE	HOT BUFFET	CANAPES
ROAST BEEF, TURKEY, ROAST HAM	MOROCCAN CHICKEN KEBABS	MOROCCAN LAMB TAGINE + LEMON COUSCOUS	HALLOUMI & ROASTED VEG (V)
SPICED CHICKEN WINGS	GRILLED COURGETTE + ROASTED RED PEPPER (VG)	OR	MOROCCAN SPICED CHICKEN
VEGETABLE SPRING ROLLS (VG)	LAMB KOFTAS WITH MINT YOGHURT	CHILLI CON CARNE WITH RICE **	SPINACH, POTATO + ONION PAKORAS (VG)
SPINACH, POTATO + ONION PAKORAS (VG)	HALLOUMI, COURGETTE + RED PEPPER SKEWERS (V)	OR	LANCASHIRE CHEESE TARTLET + CHILLI JAM
BOMBAY ALOO POTATO SAMOSAS (VG)	HUMMUS (VG)	LASAGNE WITH GARLIC CIABATTA *	GOATS CHEESE + SUN-DRIED TOMATO TAPENADE BRUSCHETTA (V)
LAMB KOFTAS	SUN-DRIED TOMATO TAPENADE (VG)	OR	MINI FISH + CHIPS
GARLIC BREAD	TZATZIKI (V)	LANCASHIRE HOT POT WITH PICKLED RED CABBAGE	CHICKEN TIKKA + MINT YOGHURT POPPADUM
COLESLAW (V)	TABBOULEH SALAD (VG)	A CHOICE OF ONE OF THE ABOVE DISHES	CHILLI BEEF TACO
MIXED LEAF, TOMATO, CUCUMBER + RED ONION SALAD (VG)	FLAT BREADS	* VEGETARIAN VERSION AVAILABLE	AVOCADO, CHILLI, LIME + CORIANDER BRUSCHETTA (VG)
FRIES OR POTATO SALAD (V)		** VEGAN VERSION AVAILABLE	6 CANAPES PER PERSON
13-	13-	14-	9.5

(V) VEGETARIAN / (VG) VEGAN

DRINKS

DRINKS PACKAGES

GLASS OF PROSECCO ON ARRIVAL

20 - 39 GLASSES 5-

40+ GLASSES 4.5

GIN + TONIC ON ARRIVAL

HOUSE GIN

20 - 39 GLASSES 4.5

40+ GLASSES 4-

PREMIUM GIN

20 - 39 GLASSES 5.5

40+ GLASSES 5-

DRINKS DISCOUNTS

HOUSE WINE

10 - 19 BOTTLES 16-

20 - 29 BOTTLES 14-

30+ BOTTLES 13-

PROSECCO

10 - 19 BOTTLES 26-

20 - 29 BOTTLES 23.5

30+ BOTTLES 21-

BOTTLED BEER

20 - 29 BOTTLES 3.5

30+ BOTTLES 3-

BOOKING TERMS & CONDITIONS

BOOKING CONFIRMATION & ROOM HIRE FEE

- A deposit of £200 is required to secure your booking
- The deposit is returned after the date of the booking if there are no breaches of any of the booking terms and conditions
- All bookings remain provisional until the deposit is paid
- Unfortunately, provisional bookings can only be held for 2 weeks

CANCELLATIONS

- If the booking is cancelled then regrettably the deposit is not refundable
- If catering has been ordered and the booking is cancelled less than 7 days before the date of the booking then a charge of 100% of the total cost of the catering will be made

AVAILABILITY & MINIMUM SPEND

- The space is available to hire everyday apart from Saturdays, this may vary in December
- The minimum party size is 25 people and the maximum party size is 75 people
- There is no room hire fee though there are minimum spends that must be met of, £300 Sunday to Thursday, £500 on Bank Holiday Sundays and £900 on Fridays
- For parties in December the minimum spend may be higher depending on the date of the party
- The minimum spend can include any catering and / or pre-ordered drinks packages and does not just relate to bar takings during the day / evening of the booking
- The minimum spend is secured via a debit or credit card
- When we take your deposit we also securely store your credit or debit card details including:
 - Card type
 - Full name
 - Post code and house number where the card is registered
 - Long card number on front
 - Expiry date
 - Security code / CCV from back of card
- If there is a shortfall on the minimum spend then we will charge the outstanding balance onto the card that we have stored, minus your deposit paid

DECORATION

- We are happy for you to decorate the first floor with posters and / or balloons but we ask that these are kept to a minimum and only blue tack is used and not tape and that it is only put on the painted walls and not the main concrete wall
- Any damage caused by decorations will be deducted from the deposit and / or charged to your credit card
- We regret that we do not allow party poppers, glitter, diamante or any other small table scattering type decorations as they stain and damage the furniture and floor

MUSIC

- Music in the first floor area is played via a playlist on the bar's music system
- You cannot play your own music, bring your own DJ or request certain records are played unfortunately

CATERING

- Any catering orders need to be finalised and the balance paid in full at least 14 days before the party date
- You can bring your own birthday cake but must supply your own napkins and / or plates
- You are not allowed to bring your own food. This includes nibbles such as crisps, nuts or chocolates

DRESS CODE

- FORUM operates a smart casual dress code which does allow smart trainers and jeans but no sportswear
- It is your responsibility to inform your guests of this policy to avoid the disappointment of guests being refused entry to the venue due to inappropriate dress

RESTRICTIONS

- We are not party poopers but unfortunately we can't allow the following;
 - Fancy dress
 - Strippers / kissograms
 - Gambling

LICENSING

- The minimum age for a function is 21 years old, i.e. we do allow 21st birthdays and above but not functions for persons aged below 21
- We operate a Check 25 policy, which means that young people will be asked for ID if the staff feel that an age check is necessary. It is therefore essential to inform all young guests attending to bring their ID to avoid the possibility of not being served alcohol at the booking
- Young persons are allowed to attend events but anyone under the age of 18 is not allowed on the premises after 21.00 due to our licence terms

If you have any questions please don't hesitate to call us on 01772 563789 or email on preston@forumbar.co.uk

I have read and accept the above terms & conditions relating to my booking at FORUM

Name : _____

Address : _____

Post code : _____

Signature : _____

Date : _____