

# FORUM

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## BAR + KITCHEN

### PRIVATE PARTIES

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### CATERING

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#### BUFFET

- ROAST BEEF, TURKEY,  
ROAST HAM
- SPICEY CHICKEN WINGS
- VEGETABLE SPRING ROLLS (VG)
- SPINACH, POTATO & ONION  
PAKORAS (VG)
- BOMBAY ALOO POTATO  
SAMOSAS (VG)
- GARLIC BREAD
- COLESLAW (V)
- MIXED LEAF, TOMATO,  
CUCUMBER & RED ONION  
SALAD (VG)
- FRIES OR  
POTATO SALAD (V)

#### MEZE

- MOROCCAN CHICKEN  
SKEWERS
- GREEK LAMB KOFTAS  
WITH MINT YOGHURT
- HALLOUMI, COURGETTE &  
RED PEPPER  
SKEWERS (V)
- CHARGRILLED  
COURGETTE &  
ROASTED RED  
PEPPER (VG)
- HARRISA SPICED  
HUMMUS (VG)
- TZATZIKI (V)
- TABBOULEH  
SALAD (VG)
- FLAT BREADS

#### CANAPES

- HALLOUMI &  
ROASTED VEG (V)
  - MOROCCAN SPICED CHICKEN
  - SPINACH, POTATO & ONION  
PAKORAS (VG)
  - MINI FISH & CHIPS
  - DUCK SPRING ROLLS
  - BBQ JACKFRUIT  
SPRING ROLLS (VG)
  - GOATS CHEESE &  
CHILLI JAM  
BRUSCHETTA (V)
  - BEEF & STILTON  
MINI PIE
  - CHICKEN & TARRAGON  
MINI PIE
- 6 CANAPES PER PERSON

13-

15-

11.5

(V) VEGETARIAN / (VG) VEGAN

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# BOOKING TERMS & CONDITIONS

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## AVAILABILITY

- The space is available to hire Sunday to Thursday
- It is not available on Bank Holiday Sundays and availability may also vary in December
- The minimum party size is 25 people and the maximum party size is 60 people

## BOOKING CONFIRMATION

- The space is completely free to hire, however, the booking is secured via a pre-authorisation of £600 from a debit or credit card
- We securely store your card details, but no money at all is taken unless you fail to either fulfil your booking or fail to give us at least 48 hours notice that you wish to cancel. At which point the £600 will be charged to your card

## MINIMUM SPEND

- There is no room hire fee though there is a minimum spend of £600 that must be met
- For bookings in December the minimum spend may be higher depending on the date of the party
- The minimum spend can include any catering and / or pre-ordered drinks packages and does not just relate to bar takings during the day / evening of the booking
- If there is a shortfall on the £600 minimum spend then we will charge the outstanding balance onto the pre-authorised card that we have stored

## CATERING

- Any catering orders need to be finalised and the balance paid in full at least 10 days before the party date
- If catering has been ordered and the booking is cancelled less than 5 days before the date of the booking then a charge of 100% of the total cost of the catering will be made
- You are not allowed to bring your own food. This includes nibbles such as crisps, nuts or chocolates

## DECORATION

- We regret that we do not allow party poppers, glitter, diamante or any other small table scattering type decorations as they stain and damage the furniture and floor
- We also do not allow posters to be stuck on walls etc.
- Any damage caused by decorations will be charged to the stored debit / credit card

## DRESS CODE

- FORUM operates a smart casual dress code which does allow smart trainers and jeans but no sportswear
- It is your responsibility to inform your guests of this policy to avoid the disappointment of guests being refused entry to the venue due to inappropriate dress

## LICENSING

- We operate a Check 25 policy, which means that young people will be asked for ID if the staff feel that an age check is necessary. It is therefore essential to inform all young guests attending to bring their ID to avoid the possibility of not being served alcohol at the booking
- Young persons are allowed to attend events but anyone under the age of 18 is not allowed on the premises after 21.00 due to our licence terms

If you have any questions please don't hesitate to call us on 01772 563789 or email on [preston@forumbar.co.uk](mailto:preston@forumbar.co.uk)

## DECLARATION

Please either reply via email on [preston@forumbar.co.uk](mailto:preston@forumbar.co.uk) stating that you accept the above terms & conditions relating to your booking at FORUM BAR & KITCHEN or sign and date below and return the signed copy to us

I accept the above terms & conditions relating to my booking at FORUM BAR & KITCHEN

NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

DATE : \_\_\_\_\_