

# FORUM PRIVATE PARTIES

## CATERING

BUFFET	MEZE	HOT BUFFET	CANAPES
ROAST BEEF, TURKEY, ROAST HAM	MOROCCAN CHICKEN KEBABS	MOROCCAN LAMB TAGINE WITH SPICED YOGHURT + LEMON COUSCOUS	HALLOUMI, COURGETTE + RED PEPPER (V)
SPICED CHICKEN WINGS	GRILLED COURGETTE + RED PEPPER (V)	CHILLI CON CARNE WITH RICE *	MOROCCAN SPICED CHICKEN
VEGETABLE SPRING ROLLS (V)	LAMB KOFTAS WITH MINT YOGHURT	LASAGNE WITH GARLIC CIABATTA *	SPINACH, POTATO + ONION PAKORAS (V)
SPINACH, POTATO + ONION PAKORAS (V)	HALLOUMI, COURGETTE + RED PEPPER SKEWERS (V)	LANCASHIRE HOT POT WITH PICKLED RED CABBAGE	LANCASHIRE CHEESE TARTLET WITH CHILLI JAM
BOMBAY ALOO POTATO SAMOSAS (V)	HUMMUS (V)	* VEGETARIAN VERSIONS AVAILABLE	GOATS CHEESE + BEETROOT JAM BRUSCHETTA (V)
LAMB KOFTAS	SPICED AUBERGINE + PINE NUTS (V)		MINI FISH + CHIPS
GARLIC BREAD	TZATZIKI (V)		CHICKEN TIKKA + MINT YOGHURT POPPADUM
COLESLAW (V)	TABBOULEH SALAD (V)		LAMB KOFTAS
MIXED LEAF, TOMATO, CUCUMBER + RED ONION SALAD (V)	FLAT BREADS		CHILLI BEEF TACO
FRIES OR POTATO SALAD (V)			FETA + SPICED AUBERGINE BRUSCHETTA (V)
£10.95	£10.95	£11.95	6 CANAPES PER PERSON £7.95

## DRINKS

### DRINKS PACKAGES

#### GLASS OF PROSECCO ON ARRIVAL

20 - 39 GLASSES £4.95 PP

40+ GLASSES £4.50 PP

#### GLASS OF PIMMS ON ARRIVAL

20 - 39 GLASSES £5.50 PP

40+ GLASSES £5.00 PP

#### GIN + TONIC ON ARRIVAL

HOUSE GIN

20 - 39 GLASSES £4.25 PP

40+ GLASSES £3.75 PP

PREMIUM GIN

20 - 39 GLASSES £5.00 PP

40+ GLASSES £4.50 PP

### DRINKS DISCOUNTS

#### HOUSE WINE

NORMAL PRICE £17.95

10 - 19 BOTTLES £15.95

20 - 29 BOTTLES £13.95

30+ BOTTLES £11.95

#### PROSECCO

NORMAL PRICE £27.95

10 - 19 BOTTLES £25.50

20 - 29 BOTTLES £23.00

30+ BOTTLES £20.50

#### CHAMPAGNE

NORMAL PRICE £65.00

10 - 19 BOTTLES £58.00

20+ BOTTLES £50.00

# BOOKING TERMS & CONDITIONS

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## BOOKING CONFIRMATION & ROOM HIRE FEE

- A non-refundable £100 deposit is required to secure your booking
- All bookings remain provisional until the deposit is paid
- Unfortunately, provisional bookings can only be held for 2 weeks

## CANCELLATIONS

- If the booking is cancelled then regrettably the deposit is not refundable
- If catering has been ordered and the booking is cancelled less than 7 days before the date of the booking then a charge of 100% of the total cost of the catering will be made

## MINIMUM SPEND

- The space is only available to hire exclusively
- The minimum party size is 25 people and the maximum party size is 75 people
- There is no room hire fee though there are the following minimum spends levels that must be met:
  - Fridays - Minimum spend level of £700
  - Saturdays - Minimum spend level of £900
  - Sunday to Thursday - Minimum spend level of £250
  - Bank Holiday Sundays - Minimum spend level of £500
- The minimum spend can include any catering and / or pre-ordered drinks packages and does not just relate to bar takings during the day / evening of the booking
- The minimum spend is secured via a debit or credit card
- When we take your deposit we also securely store your credit or debit card details including:
  - Card type
  - Full name
  - Post code and house number where the card is registered
  - Long card number on front
  - Expiry date
  - Security code / CCV from back of card
- If there is a shortfall on the minimum spend then we will charge the outstanding balance onto the card that we have stored, minus your deposit paid

## MUSIC

- Music in the first floor area is played via a playlist on the bar's music system
- You cannot play your own music, bring your own DJ or request certain records are played unfortunately

## DECORATION

- We are happy for you to decorate the first floor with posters and / or balloons but we ask that these are kept to a minimum and only blue tack is used and not tape and that is only put on the painted walls and not the main concrete wall
- Any damage caused by decorations will be charged to your credit card

- We regret that we do not allow party poppers, glitter, diamante or any other small table scattering type decorations as they stain and damage the furniture and floor

## CATERING

- Any catering orders need to be finalised and the balance paid in full at least 14 days before the party date
- You can bring your own birthday cake but must supply your own napkins and / or plates
- You are not allowed to bring your own food. This includes nibbles such as crisps, nuts or chocolates

## DRESS CODE

- FORUM operates a smart casual dress code which does allow smart trainers and jeans but no sportswear
- It is your responsibility to inform your guests of this policy to avoid the disappointment of guests being refused entry to the venue due to inappropriate dress

## RESTRICTIONS

- We are not party poopers but unfortunately we can't allow the following:
  - Fancy dress
  - Strippers / kissograms
  - Gambling

## LICENSING

- The minimum age for a function is 21 years old, i.e. we do allow 21st birthdays and above but not functions for persons aged below 21
- We operate a Check 25 policy, which means that young people will be asked for ID if the staff feel that an age check is necessary. It is therefore essential to inform all young guests attending to bring their ID to avoid the possibility of not being served alcohol at the booking
- Young persons are allowed to attend events but anyone under the age of 18 is not allowed on the premises after 21.00 due to our licence terms

If you have any questions please don't hesitate to call us on 01772 563789 or email on [preston@forumbar.co.uk](mailto:preston@forumbar.co.uk)

I have read and accept the above terms & conditions relating to my booking at FORUM

Customer name : \_\_\_\_\_

Customer signature : \_\_\_\_\_

Date : \_\_\_\_\_